



TRANSFER OPPORTUNITY FOR CURRENT STATE EMPLOYEES

DEPARTMENT OF INDUSTRIAL RELATIONS - DIVISION OF WORKERS' COMPENSATION INDUSTRIAL RELATIONS COUNSEL III (Specialist)* LIMITED TERM (22 Months) DWC LEGAL UNIT HEADQUARTERS

Position: Industrial Relations Counsel III (Specialist)

Salary: \$7,682.00 – 9478.00

Locations: 1515 Clay Street, Oakland, Ca. 94612

Duties: Under the supervision and direction of the Chief Counsel of the Division of Workers' Compensation, Legal Unit, the Industrial Relations Counsel III acts as legal counsel on complex and sensitive matters relating to the Division of Workers' Compensation: provides legal advice and counsel to the Division managers and staff on complex legal issues, specializing in issues regarding the Workers' Compensation Information System, electronic billing and standardized billing, collectively bargained alternative dispute resolution program, and the official medical fee schedule. Performs legal research and drafts memoranda; Handles complex rulemaking actions, drafts regulations, convenes and presides over public rulemaking hearings, and performs all legal tasks necessary for adoption of regulations; Handles complex litigation involving the Division, in administrative tribunals, state and federal court, and at the trial and appellate level; Drafts, reviews, and signs decisions for the Administrative Director on Petitions for Change of Primary Treating Physician; and performs other duties as required.

*** DWC may reclassify position to an Industrial Relations Counsel I/II and is accepting applications.**

SROA and Surplus Employees will be given first consideration and are encouraged to apply.

Current State employees who are eligible for transfer or list appointment to the above class may apply by sending an application to:

Department of Industrial Relations
Division of Workers' Compensation
P.O. Box 420603
San Francisco, CA 94142-0603
Attention: Venus Smith

Applications accepted until December 7, 2006, or until position filled

Applications will be reviewed and interviews for some or all applicants may be subsequently scheduled.

CALIFORNIA STATE GOVERNMENT - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.